

1800 S. Grant Street
Muncie, IN. 47302
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Superintendent: Carl Malone

Muncie Park & Recreation Board Meeting

Tuesday, July 27, 2021

City Hall Auditorium

- (1) Call to Order
- (2) Pledge of Allegiance
- (3) Roll Call
- (4) Approval of the minutes from (July 2021) Park Board Meeting
- (5) Superintendent Report – Carl Malone
- (6) Park Facility Request – George Foley
- (7) Prairie Creek – Dustin Clark
- (8) Old Business – Park Department Update
 - Summer Program Overview – George Foley
 - Tuhey Pool/Park Grant Application (DNR GRANT)
- (9) New Business
 - MITS Proposal
 - LCWF Outdoor Recreation Legacy Partnership Grant Public Involvement
 - Ball State Immerse Learning
- (10) Other Business – This is a call to the Audience that may have items that need approved from Parks & Recreation Board.
- (11) Action Items – None
- (12) Public Input – (3) minute limit - Please state your name and address.

Remember to please call the Park Office or the Park Board President (Brad Marshall) if you have an item that needs to be placed on the agenda.

*** Next Park Board Meeting – Tuesday, August 24, 2021 (6:00 p.m.) - City Hall Auditorium**

or Aug 17th.

Muncie Park & Recreation Board Meeting

July 27, 2021 6p.m.

City Hall Auditorium

1. CALL TO ORDER- President Brad Marshall called meeting to order at 6:00p.m.

2. PLEDGE OF ALLEGIANCE – All stood for the Pledge

3. ROLL CALL-Present was President Brad Marshall, Vice President Adrian Leavell Mark Ervin Dr. Shannon Powers. Absent was Yolanda Carey.

4. APPROVAL OF PARKS BOARD MINUTES- Vote taken by all Board members present. Motion carries. Approved by all members present

5. SUPERINTENDENT REPORT-Carl Malone - See Report

The Splash pad is closed due to safety concerns at Tuhey Pool.

HIGHLIGHTS FOR THE PARKS-

. Buley Center Park – They have started removing the Pea gravel and replacing it with mulch. We are going to do upgrades to the playground area as well.

.Ball Corp Park – We have had three football teams showing interest in this park. Dr. Shannon Powers and her team Superintendent Carl Malone Deputy Mayor Richard Ivy George Foley was looking at the park and seeing what all it entails for Grant information.

.McCulloch Park basketball partnership -

.Youth Summer Employment Program – George will give report.

. Budget Review 2022- Brad Marshall asked if Carl had any concerns. Carl stated just some improvements in the parks. He didn't see much money for major improvements to the parks. He would like to see if we can get some money put in place for upgrades.

Brad stated he was impressed with the budget. The Park Shelters budget is up and Cabin rentals are on target. That means people are using the Parks. Brad had a question on the money budgeted for playground equipment. The Mayor had put money aside for playground equipment and we will use that money.

Brad wanted to know about how are staff was. Carl stated we need a working foreman to help with the day today jobs. Carl would like to see at least three more job positions be added to the parks. Adrian asked if Tuhey was closed. Carl stated just the Splash pad for safety reason. The floor of the Splash pad is slick and we do not want people getting hurt.

6. PARK FACILITY REQUEST- George No new request just date changes.

Black music Celebration needs to change the date to August 21, 21. It's till the same bands. The Board is welcome to come and listen to the Music.

We are having a cook off event at McCulloch in memory of QL Stevens BBQ.

It was supposed to be Aug 7 & 8 2021 it has been moved to Aug 28th 2021.

George stated the Parks Department has partnered with Muncie NAACP on a youth tournament Back to School at McCulloch Park Aug 7 & 8 2021. We will give away school supplies, back packs. This is for middle school and high school kids.

Our donations are from Target Staples. Tyronda is going to do a BB Skills Assessment with the kids. There is no conflict with bookings at McCulloch.

George stated June Teen went very well. There was a lot of differ people at the park. Kids had a great time. The staff did a great job setting up the stage and equipment.

7. PRAIRIE CREEK-Dustin Clark – Still working on putting in ADA Doc. They need to landscape and put up handrails. We are not going to give a date so as not to be held to that. They are waiting for some pieces and it could be done as soon as next week. They will post it on Face Book and Prairie Creeks web site. The Mayor will put it on his morning announcement.

Prairie Creek is also allowing Tri-Athlon swimmers to train to get prepared for the Ironman meets. They had 35 plus in 2020 and they are expecting more in the future. They have been doing Trail runs Road runs swimming.

Dustin stated that Indiana is Ironman largest event. They are working on putting out digital signs when the Ironman is taking place from In Dot. In this Iron man Event we have people as far as Richmond staying in Hotels for this Event. They also fill up the Campground sites and surrounding Hotels in Muncie. They also are giving 70 thousand dollars to nonprofit organizations. Ashley stated it doesn't cost Prairie Creek anything for this. Ro Selvey is one of the people to get in contact with.

***SEE REPORT FO PRAIRIE CREEKS BUDGET FOR 2021 & 2022**

Adrian Leavell asked about the new electrical security gates. They're to keep people out at night that like to speed through the campground. They are for Security. People that are at the North Shore campground will have a card to swipe so the arms will rise. They will be closed from 11 pm to 7am. Police can access this gate as well.

8. OLD BUSINESS- Parks Department Update

.Summer Program Overview- George Foley – The kid worked for 6 weeks. It went really well. There were 200 kids and 20 staff.

The Community stepped up and helped out. We had City Council members to listen to the mentor that spoke to the kids. George wanted to get a shout out to Juvenile Probation which is Chrystal Ivy and Mary Adison. They bought shirts for all the kids, water bottles and backpacks. The kids were able to stay hydrated due to the reusable water bottles and put snacks in back packs. They also bought them snacks as well. George also wanted to give a shout out to Mitz for transportation to and from sites which were 20 sites. They worked at the YMCA, the YWCA, Second Harvest, Corner Stone, and Muncie Mission. They painted the walking trails, Muncie housing Authority. Some painted benches in the parks. They also cleaned desks in some of the city schools on rain days. George wants to thank the whole city of Muncie for helping with this program. They gained in experience in financing from First Merchants and Thrive Credit Union. They were able to build cars through Stem program through Purdue Extension. Everyone talks bad about our youth and George wanted to thank the Mayor and the City of Muncie for helping with this program. We do want to do some improvements for next year.

We also had a football series that we partnered with John Franks at Ball Park. There were 135 kids from kinder garden to fourth grade that did flag football and tackle bar. They played every Thursday. The football has been an attraction for Ball Corp Park and a lot more kids are playing BB on the

court. Also the Parks has partnered with 3rd & 11 Inc. Brandon Hayes. He played professional football for the Carolina Panthers and played for Indianapolis Colts. We did a football combine. We used Muncie Centrals football field. They did the 40yard dash, pushups, brad jump three cone drill and the 60 yard shuttle. They received participation certificates and trophies to first and second place. They did two sets. The first had 100 kids and the second had 60 kids.

We had two sessions of Pickle Ball at Cowan Park and Thomas Park. We would love to use Heekin Park but the Tennis court needs renovated. We are also giving Tennis lessons as well for Adults and kids both. We have fall Football and Soccer coming up. WE want to do Valley ball camps for kids. Exercise program for the kids with IU Health with the Senior Citizens.

Dr. Shannon stated to George that he collect data from the Summer Program to help us see our strengths and weakness. It will also help with Grants in the future as well.

George stated that it is good seeing the kids earn money and manage money at the early age and be around professionals, learn how to act when doing a job. We had a good mix of kids in our Summer Program that at first didn't know each other and became friends at the end of the Program. George also wanted to thank the staff that helped with the Summer Program. They not only supervised the kids but they mentored them weather they did something wrong or wright. They took time with them and taught them as well. Dr. Shannon Powers want George to comment on the LCWF grant for Ball Corp Park.

We have a lot of people wanting to use Ball Corp for football Phenom John Frank & 3rd & 11 run by Brandon Hayes. These groups want to help teach kids how to play football. We would like to make that into a sports complex. It is a matching grant. We want to keep it a park and make revenue from it by charging leagues to play on the fields. Ball State is interested in using it for Lacrosse as well as volley ball and Soccer. The Southside neighborhood association has approved this. The grant is called Competitive Nation Federal Grant. It's called the Outdoor Recreation Legacy Partnership. It's a fifty fifty matching grant. Part of this is inquiring new land and part of it is development of recreational facility. It might be in phases with the existing BB court, expanded parking for five hundred cars. They have already done surveys from the South Side neighborhood. George stated they received a phone call from the NAACP from Joe Anderson they

want to give us a concession stand at Ball Corp Park. This will bring in money to the park.

Tuhey Pool/ Park Grant Application (DNR GRANT) - This grant is for the existing slide to resurface it a walking trail and for solar panels for Tuhey to help save money on the electric bill and to fix the swimming pool .It is a matching grant too. They should know in the fall if we have the grant. Dr. Shannon Powers wants to thank Brad Marshall for helping with the grant.

9. NEW BUSINESS-

.MITS Proposal – SEE ATTACHED SHEET- Amanda Price Clark to talk about the side walk at Guthery Park. For Mitz to do it, it has to be within a certain distance of one of our Bus routes or Bus stops. So everything being done will help with the accessibility to get to the Bus and that includes people getting around with the sidewalks and curb cut outs. There were no questions. Dr. Shannon Powers will give Amanda the phone number of the President of the Guthery neighborhood.

. LCWF Outdoor Recreation Legacy Partnership Grant Public Involvement- SEE ABOVE STATEMENT – Courtney Marsh is the South side association President. She stated they are grateful for the coming changes.

This Park is not just for us but every person in Muncie.

. Ball State Immerse Learning - Dr. Shannon Powers is speaking on behalf of Dr. Jennifer Erickson. She is a professor in Anthropologie. They want to look at our park system collect community surveys data of who uses parks and for what purpose. How they are funded how the park system works with the community. What the strengths are in the parks the comparison with same size parks. They would like to interview the Board members to attend the Parks Board meetings. This would be for the fall 2020 semester. She wants to bring this before the Board so they can vote on this.

Brad Marshall took a vote from Board members present to approve and support this for Dr. Jennifer Erickson in this Immerse teaching class. It was approved by all members present.

10. Other Business- This is a call to audience that may have items that need approved from Parks & Recreation Board. None

11. Action Items-None

12. Public Input- 3 minute limit- Please state your name and address –
Courtney Marsh wants to know when the lights are going to be turned on at Cooley. The Parks Dept. installed new security lights. We are waiting on the Electric meter to be installed at Cooley. Until that happens there will not be electric there.

Todd Swackhamer 6510 n. Morrison rd. He wants to know about the next steps from the Board what he needs to do about the Skate Board Park. Brad Marshall stated the need some drawing of what he is purposing for the Skate Board Park. The City engineer has to get involved in the as well.

Mark Ervin stated it's just a matter of getting the paper work started and. Brad Marshall stated we have voted to get this started. Dr. Shannon Powers stated that it was ruffle \$ 375 thousand and Todd stated it would be \$450 thousand dollars. Everything has increased from last year. Dr. Powers asked him if he had an annual cost of what it would take to maintain this Skate Park. We have to make sure that it's within the Park budget. Dr. Powers and Brad Marshall stated he needs to gather info on the league aspect land aspect and engineering as well getting in contact with the Neighborhood Association to see if they would be on board with this type of park in their neighborhood as well as the local Skating community. Todd stated that Deputy Mayor Ivy has reached out to the Neighborhood Association. Brad stated to get the final proposal to the Board and they will go from there.

Mark Erving suggested to Todd to check on extra funding for this project to enhance it to make it more of an attraction to bust the economy for our town.

Mr. Kinman lives at E. 23rd St. had some comments on Prairie Creek spending money. Mr. Kinman stated that you could get a fire ring for less than what was mentioned. Mr. Kinman suggested using an old tire ring from the scrap yard. Mr. Kinman suggested when we put in the docks that we start putting the dock in at the Sail Boat Club and let the Campers wait for their dock like they have too. He wants more floating piers. Mr. Kinman also stated they called special meetings for people at Prairie creek but he didn't get and invite. He also stated they would send a letter out but he didn't get one. He spoke about the handy cap pier it was not there. It's at the other end of the Reservoir and stated all that is there is just boats docked and they put more piers in to make more money.

Were the fishing pier is now there were docks there. The docks are where the fishing pier use to be. They switched them.

Dustin and Ashley stated that is an incorrect statement. There are no new docks. Where the fishing piers are now, there were docks there and where the docks are there are fishing piers. They have been switched. We made zero money on this. This is a farce. We have explained it to them. There are no new docks. Mr. Kinman stated if we are going to make statements about having meetings they should follow through.

Brad Marshall stated they would look in that. Mr. Kinman stated he was supposed to get letters and didn't. The camp ground people got them but he didn't.

Adrian Leavell asked if he felt that they were having meetings and not including him. He said he didn't know. He doesn't know if they have had a dock holders meeting.

Brad Marshall stated that there has not been a meeting for the dock holders.

Ashley stated they were going to have a meeting with the dock holders but covid hit and they could not. She had to do several meetings with Camp ground people because they had to do it in small groups because of covid. There are 200 campers and 700 dock people. There was not a letter sent out due to no meeting for the Dock holders.

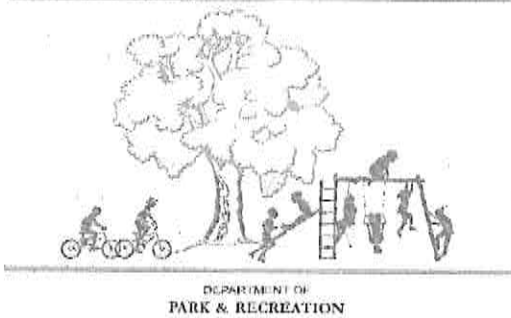
Dustin stated he would love to have a meeting with the Dock Holders weather they can do it virtual. Dr. Shannon Powers suggested to when they send out the renewal letters, send a survey letter with it or do a qualtrics link on people's cell phones to complete survey. Dustin stated he will make a commitment to do a meeting.

Cole Bartek 7174 Kings Cross St. Tenn- He wanted to thank George and Carl Malone and also Dr. Shannon Powers for allowing him to do his internship with the summer program. It was a great experience.

George stated they had three interns Zoe Cole Louise. Cole helped coach flag football and the summer program and anything we asked him to do he did it. Louise helped with Kellie McClellan with the thousand trees.

Remember to please call the Park office or the Park Board President if you have an item placed on the agenda.

* Next meeting will be either Aug 17 or Aug 24, 2021 6 p.m. City Hall Auditorium



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Superintendent: Carl Malone

Superintendent Report

Tuesday, July 27, 2021

Parks

Our Parks Department staff have been busy with mowing, pruning trees and weed eating. Our Urban Forestry Team have identified several trees that are deemed unsafe and need removed right away. We have started removing and replacing mulch in several parks. Our seasonal staff schedule will end on August 15, 2021, unless told otherwise.

Cooley Splash Park Update:

Walking trail has been installed and completed. We are looking to install some solar lights around the walking trail. The Splash Park is near completion, with water features being installed. We have installed security lights around the newly developed splash park. We have made ADA modifications to our restroom facilities. We are hoping to open the Splash Park with a grand opening late August 2021.

Halteman Community Park Update:

Halteman Neighborhood Association has been working hard at meeting the needs on all grant deadlines, exceeding at all fundraising opportunities. Halteman Neighborhood Association are looking to have a Grand Opening Ceremony sometime in September 2021.

- Neighborhood playground has been delivered and mulched.
- Water Splash Park is under construction with completion date coming soon.
- Basketball Court is under construction with completion date coming soon.
- Restroom Renovation work to begin soon. Completion date to be determined.

Tuhey Pool Update

On Wednesday, July 21, 2021, a meeting was held with the Tuhey Pool manager Ashley Miles to discuss lifeguard staffing concerns. Ashley stated that we need pool coverage August 28th & 29th between the hours of 11:00am-3:00pm.

- Tuhey water park remains closed due to safety concerns. (Slippery pavement).
- Tuhey Pool is scheduled to close for the season after Labor Day weekend.
- Mulch was delivered at Tuhey Tower last week by CRG.

Morningside Neighborhood Association Update:

After several meetings with Morningside Neighborhood Association to discuss Morningside Park upgrade. Here are the following upgrades.

- ADA swing has been installed
- Resident Shelter has been delivered
- We are making upgrades to Sand Volleyball Pit
- Horseshoe Pit/Corn Hole Pit to be installed. (Pending Arrival)
- Playground area will have several upgrades. Items have been ordered.

Highlights

- Buley Center Playground area is under construction
- Ball Park Corp. Grant Opportunity
- McCulloch Park baseball partnership
- Youth Summer Employment Program
- Budget Review 2022

If the Board would have any questions, please feel free to contact me at the Park Office (765) 747-4858 or cell (765) 749-8490.

Carl Malone
Superintendent
Muncie Parks and Recreation

Park Board Meeting Public Input Sign In Sheet

Date: Aug 27, 21

Name (Please Print)

Address

1. Courtney Mawn 2003 S. Beacon St.
2. Amanda Price-Clark 15001 N 700 E DANKIRK
3. Cole Bartek 7174 Kings Cross St. Avon, IN 47336
4. TODD SWACKHAMER 6510 N MORRISON RD 47304
5. Mark Kenaaman E. 26th St. Muncie
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____



Budget Performance Report

Date Range 01/01/21 - 06/30/21
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 201 - PARK OPERATING FUND									
REVENUE									
Department 00 - REVENUE									
311011	PROPERTY TAXES	1,450,000.00	.00	1,450,000.00	477,567.09	.00	828,515.11	621,484.89	57
312011	FINANCIAL INSTITUTION TAX	20,000.00	.00	20,000.00	11,825.99	.00	11,825.99	8,174.01	59
312015	AUTO, LICENSE AND EXCISE TAX	70,000.00	.00	70,000.00	48,923.13	.00	48,923.13	21,076.87	70
312017	COMMERCIAL VEH INVENTORY TAX	6,000.00	.00	6,000.00	3,909.59	.00	3,909.59	2,090.41	65
312019	SALES TAX COLLECTED	1,500.00	.00	1,500.00	124.25	.00	1,373.40	126.60	92
312022	TUHEY POOL SALES TAX COLLECTED	.00	.00	.00	637.35	.00	637.35	(637.35)	+++
331013	GRANTS	.00	.00	.00	.00	.00	.00	(6,546.00)	+++
344018	SALE OF SCRAP	.00	.00	.00	.00	.00	.00	(306.85)	+++
347011	PARK CABIN RENTAL	20,000.00	.00	20,000.00	1,295.00	.00	17,980.00	2,020.00	90
347012	PARK SHELTER RENTAL	1,000.00	.00	1,000.00	480.00	.00	1,640.00	(640.00)	164
347013	PARK DEPT DAMAGE DEPOSIT	10,000.00	.00	10,000.00	1,280.00	.00	18,000.00	(8,000.00)	180
347017	TUHEY POOL ADMISSION FEES	40,000.00	.00	40,000.00	20,591.45	.00	20,591.45	19,408.55	51
347019	TUHEY POOL CONCESSION	15,000.00	.00	15,000.00	7,981.00	.00	7,981.00	7,019.00	53
347020	TUHEY POOL RENTAL	.00	.00	.00	3,800.00	.00	3,800.00	(3,800.00)	+++
347025	PARK DEPT SUMMER RECREATION PROGRAMS	.00	.00	.00	.00	.00	.00	(340.00)	+++
361017	MISCELLANEOUS	.00	.00	.00	.00	.00	.00	(1.00)	+++
361018	REIMBURSEMENTS	15,000.00	.00	15,000.00	.00	.00	166.13	14,833.87	1
361019	INSURANCE REIMBURSEMENTS	.00	.00	.00	.00	.00	194.25	(194.25)	+++
391011	SALE OF PROPERTY	.00	.00	.00	1,200.00	.00	20,516.95	(20,516.95)	+++
Department 00 - REVENUE Totals		\$1,648,500.00	\$0.00	\$1,648,500.00	\$579,614.85	\$0.00	\$993,248.20	\$655,251.80	60%
REVENUE TOTALS		\$1,648,500.00	\$0.00	\$1,648,500.00	\$579,614.85	\$0.00	\$993,248.20	\$655,251.80	60%
Department 27 - PARK DEPARTMENT									
411014	FOREMAN	48,132.80	.00	48,132.80	3,702.40	.00	22,214.40	25,918.40	46
411023	SECRETARY 1	33,657.10	.00	33,657.10	2,624.00	.00	15,744.00	17,913.10	47
411046	PART TIME	100,000.00	(40,000.00)	60,000.00	18,574.98	.00	56,167.08	3,832.92	94
411053	PARK SUPERINTENDENT	56,895.22	.00	56,895.22	4,376.00	.00	26,256.00	30,639.22	46
411054	PROGRAM DIRECTOR	.00	40,000.00	40,000.00	2,860.80	.00	4,684.95	35,315.05	12
411055	URBAN FORESTER	43,312.40	.00	43,312.40	3,356.80	.00	20,140.80	23,171.60	47
411056	MECHANIC B	40,998.61	.00	40,998.61	3,180.80	.00	19,084.80	21,913.81	47
411057	HEAVY EQUIPMENT OPERATOR B	38,813.36	.00	38,813.36	3,011.20	.00	18,067.21	20,746.15	47
411058	GROUNDKEEPER/UTILITY /LAB	189,546.34	.00	189,546.34	14,532.67	.00	85,563.20	103,983.14	45
411060	SUMMER RECREATION	208,360.00	70.70	208,430.70	51,344.87	.00	112,662.62	95,768.08	54
411082	TUHEY POOL MANAGER - SEASONAL	10,000.00	.00	10,000.00	1,673.46	.00	1,752.22	8,247.78	18
411083	TUHEY POOL ASSISTANT POOL MANAGER (2)	15,000.00	.00	15,000.00	1,628.16	.00	1,628.16	13,371.84	11
411089	TUHEY POOL LIFE GUARDS	60,000.00	.00	60,000.00	5,597.14	.00	5,597.14	54,402.86	9
411160	OVERTIME	9,000.00	.00	9,000.00	1,156.96	.00	3,035.77	5,964.23	34
413011	FICA EXPENSE	40,012.06	.00	40,012.06	3,977.07	.00	16,677.49	23,334.57	42



Budget Performance Report

Date Range 01/01/21 - 06/30/21
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD	% Used/Rec'd
Department 27 - PARK DEPARTMENT									
Fund 201 - PARK OPERATING FUND	EXPENSE								
413015	MEDICARE EXPENSE	9,357.66	.00	9,357.66	930.15	.00	3,900.38	5,457.28	42
413017	PERF EXPENSE	50,551.85	.00	50,551.85	4,324.73	.00	22,966.14	27,585.71	45
413025	HEALTH INSURANCE	152,192.00	.00	152,192.00	1,194.28	.00	50,019.40	102,172.60	33
413026	LIFE INSURANCE	1,000.00	.00	1,000.00	61.50	.00	374.74	625.26	37
413036	EMPLOYEE UNIFORMS	5,000.00	.00	5,000.00	20.00	.00	3,656.76	1,343.24	73
413038	TOOL ALLOWANCE	750.00	.00	750.00	.00	.00	750.00	.00	100
413065	UNEMPLOYMENT	5,000.00	.00	5,000.00	.00	.00	228.18	4,771.82	5
413085	TRAINING, FEES AND TRAVEL	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
421011	OFFICE SUPPLIES	1,200.00	.00	1,200.00	186.37	.00	1,170.95	29.05	98
422021	GAS & OIL	40,000.00	.00	40,000.00	3,253.60	.00	14,730.35	25,269.65	37
422023	TIRES	3,000.00	.00	3,000.00	828.87	.00	1,946.36	1,053.64	65
422133	REPAIR AND MAINTENANCE	15,000.00	.00	15,000.00	560.18	.00	9,879.85	5,120.15	66
422135	CHEMICALS	27,500.00	.00	27,500.00	.00	.00	.00	27,500.00	0
422145	PLAYGROUND EQUIPMENT MAINTENANCE	60,000.00	.00	60,000.00	218.76	.00	12,023.26	.15	100
422173	OTHER SUPPLIES	12,000.00	23.41	12,023.41	230.88	.00	2,080.73	4,919.27	30
432031	TELEPHONE	7,000.00	.00	7,000.00	8,522.10	.00	36,175.67	23,824.33	60
434011	OTHER INSURANCE	60,000.00	.00	60,000.00	4,976.74	.00	29,263.52	30,736.48	49
435011	ELECTRIC	12,500.00	.00	12,500.00	473.01	.00	7,616.36	4,883.64	61
435021	NATURAL GAS	20,000.00	.00	20,000.00	1,295.24	.00	7,509.89	12,490.11	38
435031	WATER	60,000.00	.00	60,000.00	1,866.90	.00	56,283.40	3,772.56	94
436011	EQUIPMENT RENTAL REPAIR AND MAINTENANCE	20,000.00	55.96	20,055.96	36.00	.00	15,195.25	4,804.75	76
436038	TREES & WEEDS	7,000.00	.00	7,000.00	214.37	.00	1,281.72	5,718.28	18
439035	SALES AND TAXES	50,000.00	6,546.00	56,546.00	4,941.91	.00	4,941.91	1,604.09	75
439046	GRANT	250.00	14.83	264.83	14,840.10	.00	31,401.22	18,613.61	63
439071	OTHER SERVICES & CHARGES	9,000.00	.00	9,000.00	.00	.00	.00	250.00	0
439092	SUBSCRIPTIONS & DUES	24,335.00	.00	24,335.00	2,320.00	.00	11,120.00	13,215.00	46
439135	PARK DEPT DAMAGE DEPOSIT REFUND	40,000.00	.00	40,000.00	.00	.00	7,005.84	32,994.16	18
444071	CAPITAL EQUIPMENT	\$1,623,029.40	\$22,045.90	\$1,645,075.30	\$172,893.00	\$0.00	\$740,797.72	\$904,277.58	45%
Department 27 - PARK DEPARTMENT Totals		\$1,623,029.40	\$22,045.90	\$1,645,075.30	\$172,893.00	\$0.00	\$740,797.72	\$904,277.58	45%
Fund 201 - PARK OPERATING FUND Totals									
REVENUE TOTALS		1,648,500.00	.00	1,648,500.00	579,614.85	.00	993,248.20	655,251.80	60%
EXPENSE TOTALS		1,623,029.40	22,045.90	1,645,075.30	172,893.00	.00	740,797.72	904,277.58	45%
Fund 201 - PARK OPERATING FUND Totals		\$25,470.60	(\$22,045.90)	\$3,424.70	\$406,721.85	\$0.00	\$252,450.48	(\$249,025.78)	



Budget Performance Report

Date Range 01/01/21 - 06/30/21
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 204 - PARK NON-REVERTING									
EXPENSE	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)	+++
Department 27 - PARK DEPARTMENT									
439044 RECREATION SUPPLIES AND CHARGES-PARK		495.00	.26	495.26	.00	.00	.00	495.26	0
439071 OTHER SERVICES & CHARGES		1,702.00	2,500.00	4,202.00	.00	.00	.00	4,202.00	0
Department 27 - PARK DEPARTMENT Totals		\$2,197.00	\$2,500.26	\$4,697.26	\$0.00	\$0.00	\$0.00	\$4,697.26	0%
Fund 204 - PARK NON-REVERTING Totals		\$2,197.00	\$2,500.26	\$4,697.26	\$0.00	\$0.00	\$0.00	\$4,697.26	0%
Fund 204 - PARK NON-REVERTING Totals	REVENUE TOTALS	.00	.00	.00	.00	.00	2,500.00	(2,500.00)	+++
Fund 204 - PARK NON-REVERTING Totals	EXPENSE TOTALS	2,197.00	2,500.26	4,697.26	.00	.00	.00	4,697.26	0%
Fund 205 - PARK WHITE RIVER BEAUTIFICATION									
EXPENSE	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++
Department 27 - PARK DEPARTMENT									
439071 OTHER SERVICES & CHARGES		224.00	.00	224.00	.00	.00	.00	224.00	0
Department 27 - PARK DEPARTMENT Totals		\$224.00	\$0.00	\$224.00	\$0.00	\$0.00	\$0.00	\$224.00	0%
Fund 205 - PARK WHITE RIVER BEAUTIFICATION Totals		\$224.00	\$0.00	\$224.00	\$0.00	\$0.00	\$0.00	\$224.00	0%
Fund 205 - PARK WHITE RIVER BEAUTIFICATION Totals	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++
Fund 205 - PARK WHITE RIVER BEAUTIFICATION Totals	EXPENSE TOTALS	224.00	.00	224.00	.00	.00	.00	224.00	0%
Fund 206 - PARK DEPT. BURT WHITELEY									
REVENUE	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++
Department 00 - REVENUE									
361011 INTEREST		.00	.00	.00	.00	.00	.00	.00	+++
Department 00 - REVENUE Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Fund 206 - PARK DEPT. BURT WHITELEY Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Fund 206 - PARK DEPT. BURT WHITELEY Totals	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++
Fund 206 - PARK DEPT. BURT WHITELEY Totals	EXPENSE TOTALS	12,375.00	5,422.25	17,797.25	.00	.00	.00	17,797.25	0
Department 27 - PARK DEPARTMENT									
439071 OTHER SERVICES & CHARGES		12,375.00	5,422.25	17,797.25	.00	.00	.00	17,797.25	0
Department 27 - PARK DEPARTMENT Totals		\$12,375.00	\$5,422.25	\$17,797.25	\$0.00	\$0.00	\$0.00	\$17,797.25	0%
Fund 206 - PARK DEPT. BURT WHITELEY Totals		\$12,375.00	\$5,422.25	\$17,797.25	\$0.00	\$0.00	\$0.00	\$17,797.25	0%
Fund 206 - PARK DEPT. BURT WHITELEY Totals	REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++
Fund 206 - PARK DEPT. BURT WHITELEY Totals	EXPENSE TOTALS	12,375.00	5,422.25	17,797.25	.00	.00	.00	17,797.25	0%

Prairie Creek 2021 YTD and 2022 Goals

Daft made as a guide for overall view of PCR mid-year and is subject to change as the season progresses

- Overall budget vs actual

We are on track to equal what we made last year

\$677k 2021 vs \$674 2020 revenue and 66% through the year and we've already generated 90% of our revenue and only accrued about 49% of our total expenses

- Significant to date overages and underruns

Expensive

422133 – Repair and maintenance %69 spent 38k budgeted and we have 11k remaining

411070 – Lifeguards YTD 18,278.36 we have 13k remaining

435011 – Budgeted 96,853 ytd spent 61,920.44 expected total 98405.66

436011 – Equipment rental and Repair budgeted 8500 %65 spent with 3k remaining

444081 – Mowing capital equipment 77k in 2020 budgeted 70 will most likely go over

\$30-40ish was mowers and new building

Revenues

347055- Cabin rentals are up 65 % from a budgeted 7000 to 11,500

342002- Rent moneys generated are going to line####

347043 - ??? 3600??? 600x2x7=8400? Also talk to JR billboards

347035 – Annual launch 32k budgeted ytd nearly 41 (8k +) 42 prior year

347042 – Cart reg. Budgeted 3500 prior year 3985 ytd 4285

347053 – Shelter rentals budgeted 2500 prior year 2317 ytd 2487.56

347055 cabin rental budgeted 7k, 11,505.00 ytd 11,500 164% increase

347058 – dock fees budgeted 335 prior year 338950 ytd 344725 9,725 increase

347069 – beach budgeted 10 prior year 12385.02 ytd 6400.75 decrease 8676

- Forecasted major expenses or overages to come before end of year

Electric Utilities - Nearly 100,000.00 per year and climbing

Electrical repairs - in north shore 30amp system failing

New wells -needed working to improve south shore

Dump stations - is failing and we have been working with engineers to install new systems

Modern Privies – updating a antiquated system

Gates install – ongoing security issues and safety concerns

Trucks / vehicles – we are reaching the tipping point on hand-me down vehicles

- Changes and requests that will be submitted for 2022 budget

Examination of Fees for Camping and seasonal dock holders

Examination of beach Fees and entrances

Push to find full time security Officer

Reallocation of saved funds to proper allotment line items.

ADA Compliance issues

Carl Malone

From: Breiseth, Elizabeth (FTA) <elizabeth.breiseth@dot.gov>
Sent: Thursday, July 22, 2021 12:52 PM
To: aprice mitsbus.org; Brian Stephen-Hotopp; Carl Malone
Cc: Salgado, Angelica (FTA)
Subject: RE: Muncie Indiana Transit System Sidewalk Improvement Project --Section 4(f)
Attachments: 2020-3300 Preliminary Plans Set - University Street - Section 4f.pdf

Carl and Amanda,

Thank you for meeting with us this morning regarding the proposed sidewalk in Guthrie Park. Attached is a plan sheet showing the proposed improvement and below is some text for the Section 4(f) notice. I've also included FTA's previous email, which outlines the Section 4(f) process.

Please reach out with any questions, Elizabeth

Muncie Indiana Transit System (MITS) is currently pursuing federal funding through the Federal Transit Administration (FTA) for their Sidewalk Improvement Project. The City of Muncie and MITS are seeking to complete another phase of their American with Disabilities Act (ADA) Transition and Implementation Plan. The sponsors propose to continue the work from previous phases to improve pedestrian connections in the downtown district. This work will include milling and replacing damaged sidewalks, ADA approved ramps, and installation of new sidewalks and ramps in select locations.

The proposed Project is anticipated to result in the addition of paved areas, in the form of a sidewalk/multi-use path, across the northern portion of Guthrie Park along University Avenue. FTA has determined that Section 4(f) of the Department of Transportation Act of 1966, codified at 49 U.S.C. §303 and implemented in 23 C.F.R. Part 774, applies to the Project. FTA has coordinated with MITS and the Superintendent of the City of Muncie's Park Department, and has made the preliminary determination that this action does not adversely affect the activities, features, or attributes that qualify the resource for protection under Section 4(f). FTA intends to issue a de minimis finding for this action, thereby satisfying the responsibilities under Section 4(f) for this property. The views of the public are being sought before FTA finalizes its Section 4(f) finding to help determine if the intended Section 4(f) de minimis finding is appropriate for the proposed Project.

From: Salgado, Angelica (FTA) <Angelica.Salgado@dot.gov>
Sent: Friday, July 16, 2021 4:41 PM
To: aprice mitsbus.org <aprice@mitsbus.org>; Brian Stephen-Hotopp <bhotopp@cityofmuncie.com>;
cmalone@cityofmuncie.com
Cc: Breiseth, Elizabeth (FTA) <elizabeth.breiseth@dot.gov>
Subject: FW: Muncie Indiana Transit System Sidewalk Improvement Project --Section 4(f)

Good Afternoon all,

The Muncie Public Transportation intends to apply for an FTA grant to fund a proposed sidewalk improvement project that includes a sidewalk/multi-use path through Guthrie Park, a park that is publicly owned and open to the public. The attached plan sheet shows the proposed sidewalk/multi-use path.

FTA has made several attempts to discuss the project with the Official with Jurisdiction (OWJ) over the park. Without a response from the OWJ, FTA assumes the park is of local significance, and therefore, subject to Section 4(f) of the U.S. Department of Transportation Act of 1966 (codified in 49 U.S.C. §303 and 23 U.S.C. §138) which provides for consideration of park and recreation lands, wildlife and waterfowl refuges, and historic sites during transportation project development.

The project will result in a use of the Section 4(f) property as defined in 23 CFR 774.17 because the transportation project will permanently incorporate land from the park. FTA intends to make a *de minimis* impact determination for the proposed use, which means that the project would not adversely affect the activities, features, or attributes that qualify the park for protection under Section 4(f). Please consider this email notification our intent to make a *de minimis* impact determination.

FTA cannot finalize this determination or approve the grant until the following has occurred:

- an opportunity for public review and comment of the project has been provided; and
- after considering any comments received from the public, the OWJ must concur in writing that the project will not adversely affect the activities, features, or attributes that make the property eligible for Section 4(f) protection.




Please provide your availability for a coordination call. Again, it is important to note that without coordination with the OWJ, the project cannot move forward as currently designed. My contact information is (312) 886-1621.

Thanks,

Angie

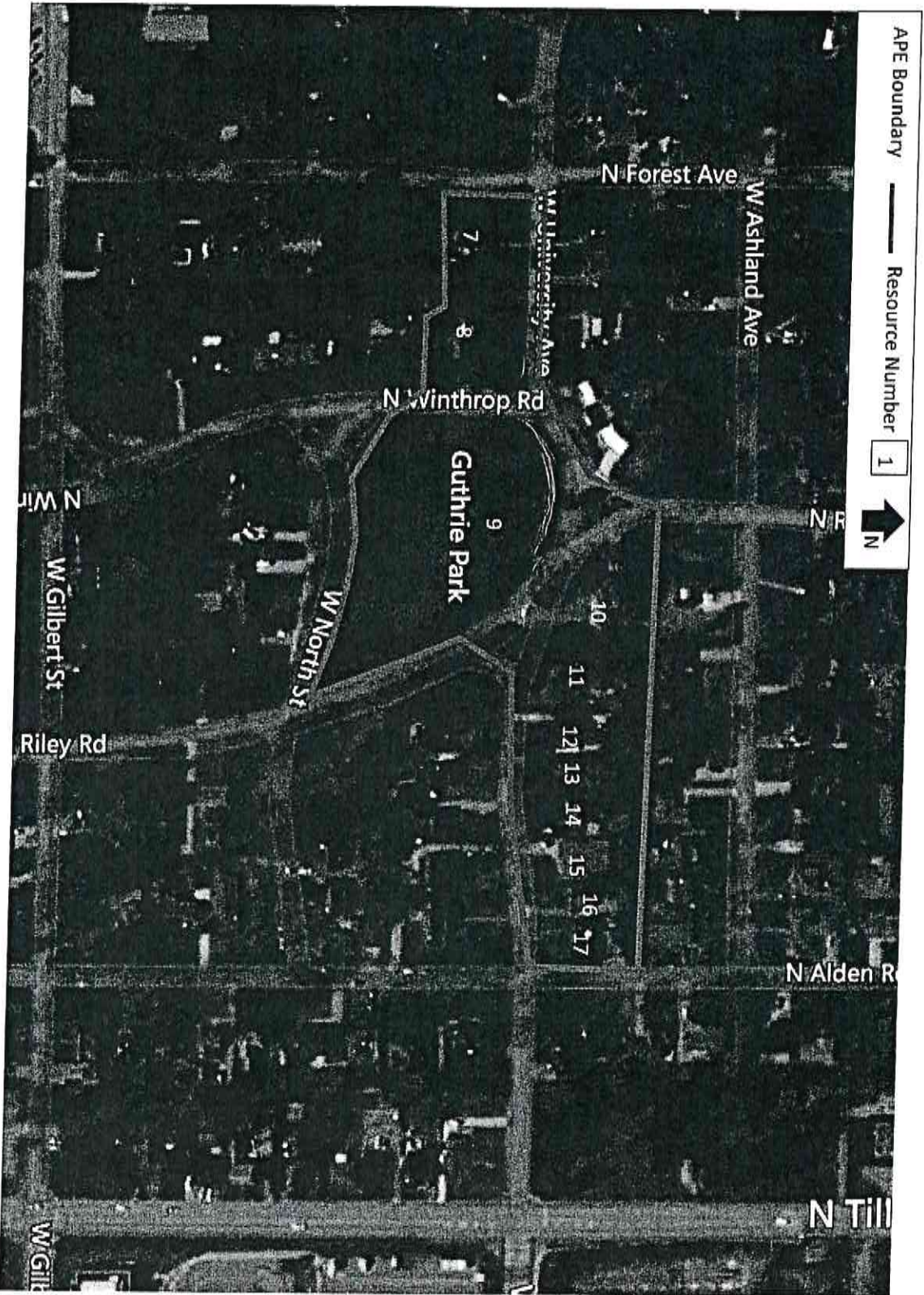
Muncie Sidewalk Improvement Project
Attachment C: Inventory of Resources

W. University Avenue, Installation of new sidewalk/multi-use path

Resource ID	Photo	Address	Resource Type	Date of Construction	NRHP Eligibility Evaluation
7		3211 W. University Avenue	Residential	1938	Recommended Contributing to Potential Kenmore/Gatewood/ Greenbrier District
8		421 N. Winthrop Road	Residential	1930	Recommended Contributing to Potential Kenmore/Gatewood/ Greenbrier District
9		3100 W. University Avenue	Park	Unknown	Recommended Contributing to Potential Kenmore/Gatewood/ Greenbrier District

Muncie Sidewalk Improvement Project
Attachment B: APE Maps

APE Map – W. University Avenue



Muncie Sidewalk Improvement Project
Attachment B: APE Maps

APE Map – W. Petty Road



